

DTRS13 – Final Paper Submission Instructions

Submit to: dtrs13@technion.ac.il

Full paper

Deadline: December 15, 2021

Length: 23 pages max including illustrations and list of references.

Please make sure to address reviewers' comments and abide by the submission instructions.

Format

Please refer to provided template.

Platform: MS Word only (No PDF please!)

Sheet size: A4. Do not number the pages.

Margins: 1" (2.5 cm.) on all sides.

Line spacing: 1.5 lines (except where otherwise instructed), no automatic spaces before or after paragraphs.

Alinement: Justify (flush right and left). Titles: Left-adjust **all** titles.

Paragraph spacing: New paragraph (except first paragraph in section) indented by 6 mm or ¼". No extra space between paragraphs.

Sections: Leave one blank line before a new section or subsection. Number sections and subsections (e.g., section 1, subsection 1.1).

Font: Times New Roman. 11 pt. for body of text. All titles and subtitles: bold. Section titles: 12 pt. Paper title: 16 pt. Section titles: 12 pt. Subsection titles: 11 pt. italic.

Figures: Within text. JPEG or line drawings only, clear and sharp. Make sure text on drawings is legible. Title under figure, 10 pt., Left-aligned (if more than one line-justify). Number figures successively and refer to them in the text. Color: Make sure colors are distinguishable in B-W prints.

Tables: Title above table, 10 pt., Left- aligned (if more than one line-justify). Make sure text in tables is legible. Number tables successively and refer to them in the text.

References: Within text, last name and year of publication, e.g.: "...the study has shown differences (Jones, 2016)..." Or: Jones (2016) has shown that...". List of references at end of paper: Alphabetic order, last name + initial. Style: APA (American Psychological Association). Use the guidelines of the journal *Design Studies* for writing and formatting references. Second and

further lines of each reference indented by 6 mm (1/4"). Make sure all references are full and consistent. 11 pt., 1.15 spacing.

Notes: No endnotes. Footnotes: Try to minimize the number and length of footnotes. If included, use 10 pt. 1.15 spacing.

Language: American or British English spelling. Please language-edit and proofread your manuscript very carefully. If your English is not of native-speaker level, please have a native English speaker proofread your manuscript. **Please note: the abbreviations i.e., and e.g., require a comma (,) after them in a sentence!**